

Class Package Cancellations

Your membership can be canceled anytime by visiting your San Diego Dance Theater account on our website <u>www.sandiegodancetheater.org</u>. Follow these steps:

- 1. Go to the top left corner of the homepage, and click where it says "Hello (Your Name)," then select "Subscriptions."
- 2. Expand the menu to the right of your plan, and select "Cancel."

To avoid being charged for the following month, you must cancel at least fourteen (14) days before the next scheduled payment in your billing cycle. Your membership access will terminate at the end of that billing period. If you experience any issues canceling your membership, please notify us at <u>info@SanDiegoDanceTheater.org</u> with "Cancellation Request" in the subject line.

Drop-in Class Cancellations

If you need to cancel your drop-in registration for any reason, please do so in the "My Account" section of your San Diego Dance Theater account on the website <u>www.sandiegodancetheater.org</u>. Follow these steps:

- 1. Go to the top left corner of the homepage, and click where it says "Hello (Your Name)," then select "My Bookings."
- 2. Expand the menu to the right of your reservation, and select "Cancel."

To avoid being charged for the class, please cancel with at least 24 hours of notice. If you are a "no show," meaning that you signed up for class but did not attend and did not cancel, you will still be responsible for payment. If you experience any issues canceling your drop-in class, please notify us at info@SanDiegoDanceTheater.org with "Cancellation Request" in the subject line.

Kids Class Cancellations

If you need to cancel your enrollment in any of our Kids Classes, please send an email to <u>info@SanDiegoDanceTheater.org</u> with the subject line "Kids Class Cancellation Request." For the best chance of a full refund, please cancel at least 2 days before the session starts. Note that you may be responsible for a partial payment in the event of a mid-session cancellation.